

Kia Kaha Canterbury

“Helping you rebuild YOUR Business”

Urgent Notices from the HHA team

- HHA Associates Limited has been making contact where possible with clients in the CBD to ensure that they are ok and to offer assistance with their office systems. While we are trying to reach everyone if you have not heard from us and you need assistance please phone the team on 03 693 1121 or email office@helenhenderson.co.nz. There have been many heart-warming stories and also some very tragic stories and our thoughts are with you and your family, friends and colleagues.
- All training sessions for emPOWER and IMS in the Christchurch office will be rescheduled you will be notified via email of the new dates.
- If you are not able to process your wages or accounts please phone us to assist you as we can organise a link or even process for you.
- Do you have a temporary office set up? Please let us know your contact details and address to ensure our records are kept up to date for ease of support.
- finPOWER Connect Road Show in Christchurch, 13 April 2011. Venue and time to be confirmed. Keep this date free.



Business Recovery Centre

The Business Recovery Centre is now operational and is receiving calls from earthquake affected businesses between the hours of 7am - 7pm Monday - Saturday.

Business Recovery Coordinators

We understand the gravity of the February 22nd Earthquake and the impact this is having on your business, life and wellbeing. We have Business Recovery Coordinators on the roads that are able to come and discuss your business situation with you where ever you are located in Christchurch. Please call the **0800 50 50 96** number and speak to our Business Recovery Advisers.

“Backup Strategy”

Create YOUR OWN CLOUD for OFFSITE Backups

After a number of enquiries received for Off-Site backups and ease of restoring of data, we are able to confirm that we are able to offer several options. The importance of this cannot be emphasized particularly if you are not working from a central office base currently and may not be for a considerable time. Please contact us for further details on the following packages.

Helen Henderson

There are three packages available:

ExoDesk Protector

Provides the basic services to keep the workstation protected and secure and notify us of any imminent problems. (Other anti virus subscriptions are not required.)

ExoDesk Business

Provides more advanced security measures for dealing with malicious threats, establishes baseline policies, asset tracking and changes, software rollout and upgrades and overall health of the workstation.

ExoDesk Professional

The ultimate protection to keep critical workstations, servers and users operational. Includes all you can eat on site support as required, to ensure you will know your total IT costs in advance.



IMS Payroll – Urgent Notice

Please complete your details by RETURN on this email if you have moved offices to ensure you receive your upgrade cd of IMS Payroll Partner version 3.80.

Welcome Andy...

HHA would like to introduce Andy who has joined the team as our Sales person, what a week to join it was certainly feet first...

"Well I have come to New Zealand and joined HHA at a very tough time for Christchurch; and being in Colombo Street when the earthquake struck on February 22nd was frightening.

How everything in Christchurch will settle is impossible to say but certainly the people are making a very big effort to stay calm and strong and get back to some sort of order and normality with business as usual.

Much of what people and businesses have done in the past will be changing and it will be a question of combining going with the flow with setting new targets and staying positive.

I look forward to working with the team at HHA to help you achieve that."

Andy Hodgson

Have you heard?

Now available a great new interface?

Our new interface in which you can now link your emPOWER Accounting database to your website.



Need emPOWER, Need a Zeald website, Need the interface then give us a call today and let us set you up.

Help Desk Update...

Postal Codes - Are you up to date?

Please check that you have the latest addresses available. This database is constantly being updated, with updates available online at the click of a button. The current version has an expiry date of 30/06/2011 – does yours? **To check** – Admin, Post Codes, Address Tab and click on the check button and follow the prompts. If you encounter any problems, please give us a call on 03 693 1121 option 1 for assistance. We encourage you to check for updates as part of your Month End process.

**2011- The year of action?
03 693 1121**

The Earthquake Employment Support Package is made up of two options:

1. **Earthquake Support Subsidy** – is for employers who want to maintain the employer/employee relationship and needs to take time to consider the business viability **or**
2. **Earthquake Job Loss Cover** – is for employees where the employer has decided not to continue their business and employees are no longer able to work and/or receive a wage

This package does not provide support to:

- Employers who can continue to operate and/or meet their obligations to pay their employees
- Government or government-related organisations
- Those who have been injured or bereaved and who are receiving weekly compensation from ACC
- Employers already receiving insurance payments that cover lost wages

Employers need to determine the type of support that is best for them and their employees in the short term. This assistance relies on employers and employees making contact and having discussions about what is best.

Work and Income can be contacted on 0800 779 997

Or visit: <http://www.workandincome.govt.nz/>

Important!!

All Employers paying their staff

You **CAN NOT** automatically pay staff holiday pay without their written consent. You have an obligation to pay your staff their normal daily pay if it would otherwise be a normal working day, even if the employees have been prevented from working.

1st March 2011 – 30th June 2011.