



From the Desk of Helen



Over the past few months, especially in the Canterbury quake areas, it has become apparent that we cannot do without the Internet, web sites, cell phones, banking software and our laptops or computers for all manner of business and personal use. One of the most important factors here is the backup of these devices. PC's and laptops have been recovered full of silt or smashed, and some were not able to be recovered from the CBD. Some clients were up and running within 24 hours of the quake, some many a week later, but others are still currently rebuilding their business data.

If an earthquake, flood, fire or burglary occurred in your office or home, could you rebuild your data?

Rebuilds of data for wages, accounting and finance are occurring still, all for the lack of a regular backup plan with a suitable offsite storage place for backups. Do think about it carefully and discuss with us or your hardware support person. On a happier note, we hope you all had a great Easter weekend and are enjoying the fine autumn weather.

Implementing Customised Office Systems that Work

Helen Henderson

From Phil

finPOWER CONNECT

finPOWER Connect "From Intersoft"

It would be fair to say that the Roadshow attendees were very impressed with this revolutionary new finance system and the advanced features and functionality it offers.

finPOWER Connect is a leap beyond finPOWER with many new User initiated features, a whole new platform and is written using the latest development tools.

Another big area that was covered in the Roadshow was the exciting new web developments that finPOWER Connect now offers.

We think that the finPOWER Connect Roadshow was a great success. It gave all those that attended an overview of the new system and some insight into where this exciting new product is heading.



10th May 2011 - Tuesday Discover the Secrets of Website Persuasion

The Chateau on the Park - Christchurch

Where: Cnr Deans Ave & Kilmarnock Street
Great Hall
Registration: 9.45 am
Start: 10.00 am
End: 12 noon
Presenter Glen Sharkey

Cost: FREE

You will learn:

- The two key factors that will determine whether your website succeeds or fails
- Why it is important to continuously measure the performance of your website
- How you can use simple techniques to consistently improve your website results
- A step-by-step guide to convince your website visitors to take the action you want them to take
- Exactly where you should start to get things going

To register please visit www.zeald.com

Website Integration



We have now fully implemented and have running integration from emPOWER customers, stock, special pricing to ZEALD. And then from Zeald the sales orders are sent back to emPOWER at regular intervals. The key to this integration is good stock records.

We want to hold a seminar and encourage you to register your expression of interest so that we can determine the best venue and timing. Andy Hodgson is your contact:

andy@helenhenderson.co.nz or 03 693 1121.

Help Desk...

Postal Codes - Are you up to date?

Please check that you have the latest addresses available. This database is constantly being updated, with updates available online at the click of a button.

The current version has an expiry date of **30/09/2011 – UPDATE TODAY.**

To check – Admin, Post Codes, Address Tab and click on the check button and follow the prompts. If you encounter any problems, please give us a call on 03 693 1121 option 1 for assistance. We encourage you to check for updates as part of your Month End process.

Julie's Hot Tips for May 2011 - emPOWER

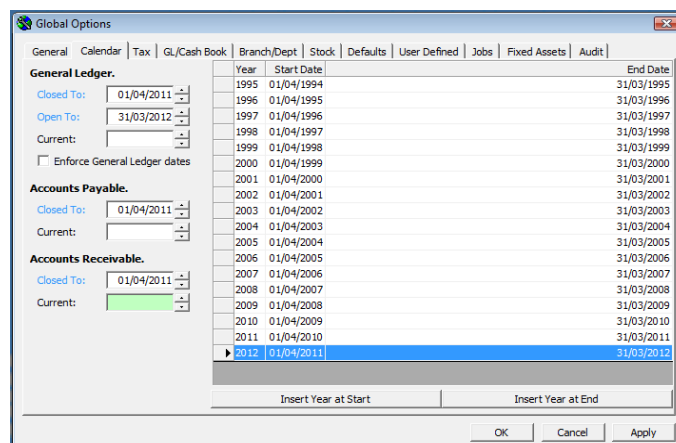
Closing 2011 Financial Year

When all transactions for your financial year to 31st March 2011 have been entered, a good accounting practice is to close the calendar to ensure no further entries are keyed with incorrect dates. Following the completion of all Accounts Receivable & Accounts Payable invoices and your 31st March 2011 bank statement, close the calendars.

Go to Tools, Options or Global Options, Calendar

On the General Ledger, Accounts Payable and Accounts Receivable calendars, change the "closed to" date to 01/04/2011.

Click Apply & OK



Revise EOY transfers

In the lower hand left corner of your emPOWER screen you may have a message requesting you to check your End of Year status.

Go to Process, Year End, Revise EOY Transfers. Ticks will automatically appear in the "revise column" for years that require the process to be run. Click OK

2010	01/04/2009	31/03/2010	<input type="checkbox"/>	
2011	01/04/2010	31/03/2011	<input checked="" type="checkbox"/>	Account 180005, Branch , Department does not have a Nil closing balance.

When the transfers are complete, the screen will refresh with no ticks present. Close the window by clicking the x or cancel and sign out of emPOWER and log on again. The message at the bottom of the screen should have disappeared.

If it does not, you need to contact your support person; you may have an account set up incorrectly. This process can be run as many times as required.

If you encountered any difficulties or have any queries regarding this process, please contact our Helpdesk on 03 693 1121 option 1.