



From Helen's desk...



Rugby World Cup fever is here love it or loathe it, we are all affected by the World Cup. Every workplace in New Zealand will have its fair share of rugby fans and there will certainly be instances of flexibility in most offices - this making it an ideal time to encourage team spirit and morale through celebration and culture of teamwork.

Go the All Blacks!!

We welcome Alana to our team and Help Desk. Alana started with us on Monday 29th August 2011. Alana has come from the Freight industry and is very keen to hone her skills in payroll and accounting software, which are of particular interest to her. I am sure you will catch her on the Help Desk phones in the next few weeks.



Your action for the month: enjoy the great spring weather and take a moment to learn something new, perhaps attend a website seminar (see talking websites) or review your social media policy.

"Learn from yesterday, live for today, hope for tomorrow. The important thing is not to stop questioning."

Albert Einstein

Helen Henderson
Implementing Customised Office Systems that Work

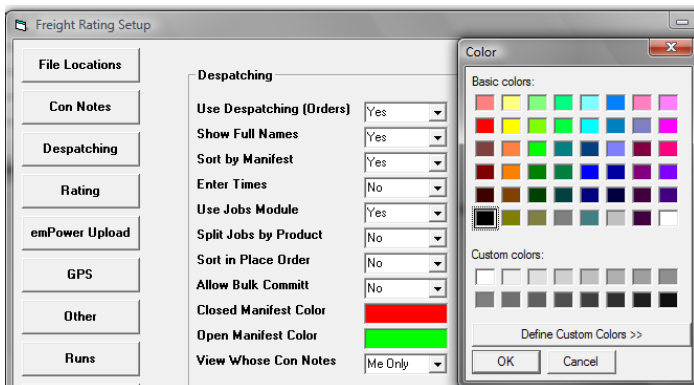
FreightMan Update

Andrew has been working hard with some great new features including:



Despatching

- A new default setting to view either "All" consignment notes, or view only those entered by current user – "Me Only".
- Ability to customise the preference of colour for headers in order to identify **Open** and **Closed** Manifests.



To check on availability and discuss your requirements, please contact the Help Desk, option 1.

Talking Websites...

Do pretty designs guarantee sales?

What is your primary goal of having a website? To make more sales? To gather more enquiries?

When looking at upgrading or setting up your website, it is very easy to get distracted by pretty pictures, and promises of great design. It is very important to understand the role of website design in achieving your business goals, and to keep its importance in perspective.



The speed and design of a website is very important when it comes to a visitor's first impression of your organisation.

It is great for building trust and credibility with the visitor, and ensuring their first experience of your organisation is as professional, friendly and welcoming as when they walk through the front door of your store. For these reasons it is extremely important to ensure that you have a great looking website.

There are, however, other areas that play a bigger role in determining if your website will be a success or a failure.

For example: you need a clear plan to ensure you get a lot of **targeted** traffic to your site to ensure that prospective customers are being introduced to your company and to what you offer. It is also essential that the content of your website - the headlines, words, and images - are addressing your target customers' questions and needs in order to be convinced to do business with you.

"Done right – your website can be the most successful and cost-effective 'sales rep' that you have ever hired!"

Zeald has been voted Best Web Developer in the 2011 NetGuide Web Awards.

Other winners on the night included the likes of Google, TradeMe, The All Blacks, BNZ, Stuff.co.nz and Facebook.



Website Seminar: 30th September 2011

Come along to our seminar and we'll reveal the fundamentals behind every successful website and give you some proven practical tips and techniques required to turn your website visitors into customers

The Chateau on the Park Hotel
cnr Deans Ave & Kilmarnock St
Christchurch - (Great Hall)
Registration: 9.45am
Start: 10.00am
Finish: 12noon
Presenter: Craig Woolhouse



To register, email amanda@hhaassociates.co.nz

finPOWER Connect – Update



Intersoft has released a number of new modules recently for finPOWER

Connect. These help round out the product offering for the system to a complete **Loan Management system** for the modern finance company. It also means that many more of their existing clients can now start looking at upgrading from finPOWER.

Revolving Credit Module

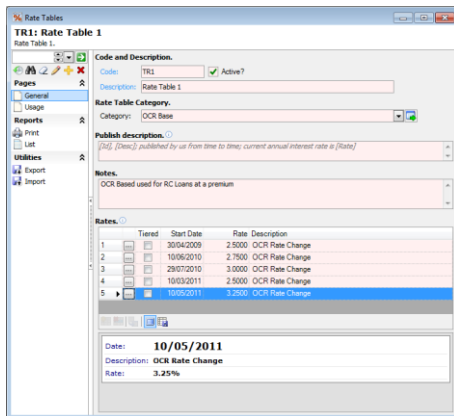
The Revolving Credit Module in finPOWER Connect offers similar functionality to what is available in finPOWER, but adds the ability to have a flexible start-up interest rate and allows interest to be charged on overdue payments rather than just the over credit limit balance.

Rate Tables Add-On (for Revolving Credit)

If you are using the finPOWER Connect Revolving Credit Module, you can now also utilise the functionality of the Rate Tables Add-On. This Add-On allows you to change interest rates in accordance with a schedule of rates.

Rate Tables are very flexible and can be used in a number of ways:

- Record a base interest rate, then have the interest rate on the account at a premium or discount to the base rate.
- Predefine interest rate changes over a period of time.
- Interest rates can vary according to the balance of the account by using a “Tiered” rate.



Workflows and Workflow Manager Add-Ons

The finPOWER Connect Workflows Add-On is an exciting new module that draws on the functionality of the finPOWER Collections Manager Add-On but introduces a whole new concept of workflow management.

Advanced External Parties

The finPOWER Connect Advanced External Parties Add-On is available where you have the External Parties Add-On, and it offers features from a number of finPOWER modules, plus a lot more. These include:

- Disbursements
- Commissions
- Business Development Managers

If you require more information, please contact Phil on the Help Desk.

emPOWER Training



Put your best foot forward. emPOWER training is a great way

for you to ensure that your staff are getting the best out of the software. Book your seat today or register your interest for training with amanda@hhaassociates.co.nz



Training will be held at our Christchurch office on:

Thursday 29th September 2011 – Stage Two

Help Desk

Postal Codes - Are you up to date?

Please check that you have the latest addresses available. This database is constantly being updated, with updates available online at the click of a button.



The current version has an expiry date of **31/12/2011 – UPDATE TODAY.**

To check – Admin, Post Codes, Address Tab and click on the check button and follow the prompts. If you encounter any problems, please call us 03 693 1121 option 1 for assistance. We encourage you to check for updates as part of your Month End process.

Helpful Hints

Search Options

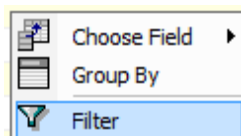
In emPOWER, finPOWER or fdPOWER searching can be made easy by using the “filter” option available on any “lookup” binocular screen.

This enables you to search while setting up new codes, or keying invoices, credit notes, sales orders, etc.

This feature is an alternative to using other search options, and populates as you type once you have clicked on the menu binoculars.

For example, while keying an invoice in emPOWER, you want to look for an item with the word ‘interest’ in it:

Process, Item, click on the binoculars, right click in the new window, click on Filter, then click on the column header you wish to search (item or description).



1 - [List of Items; Filter 'inter']	
ItemId	Description
305	Interest - Bank
305/1	Interest - Hire Purchase
305/2	Interest - Leases
305/3	Interest - Mortgage
276	Interest Received
8130	Interest Received
8230	Interest Received
8185	Private Usage - Interest
8285	Private Usage - Interest

Start typing the word you are searching for – i.e. interest.

The text you type will appear at the top of the page and the relevant results will populate. From here you can select the record you require and continue with your processing.

2011- The year of action?

03 693 1121